



कार्यालय ज्ञापन/OFFICE MEMORANDUM

Sub: Constitution of Peer Review Committee – Reg.

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In pursuance of CSIR OM No.22/IA/Peer Rev Cmt/2019 dated 04.11.2019, the Director, CSIR-Central Electrochemical Research Institute, Karaikudi has been pleased to constitute Peer Review Committee to consider the cases of foreign deputation of Officers/Scientists upto the rank of Senior Principal Scientist/Scientist F, consisting of the following members:

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| 1. Dr V. Saraswathy, Chief Scientist | - Chairman |
| 2. Head, PPMG/ICP | - Member |
| 3. Head of the Concerned Division | - Member |
| 4. CoFA/F&AO | - Member |
| 5. Dr V. Subramanian, Chief Scientist
CSIR-CLRI, Chennai | - Member (Area Expert from the sister lab) |

In case the deputed Officer/Scientist is also member of the PRC, other member may be co-opted by Director. The Quorum of the PRC shall be three members.

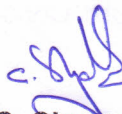
Director will be the approving authority of deputation proposals as notified vide CSIR circular letter No.22-1(1)/2005-ISTAD dated 3rd February 2005.

The terms of reference of the Peer Review Committee:

- The Peer Review Committee will maintain the calendar of meetings for the forthcoming year by end of October/November of the preceding year. Such calendar may be forwarded by the CSIR Labs to CSIR Hqrs. in advance for information /record.
- The committee will solicit the proposals from the willing/concerned scientists/officers, who will then be asked to make presentations before the Peer Committee concerned at least two months prior to the meeting.
- Based on the presentation(s), the committee shall deliberate on the issues involved and recommend the name(s) of the most competent/eligible officer/scientist for the deputation in Part I of the format.
- The committee will adopt similar procedure for the foreign visits of the officers/scientists who have to be deputed for Stand-Alone conferences/meetings.
- The committee will vet the tour report and draft press release, wherever applicable and also require the officers /scientists to make presentation on the expected outcomes/action points of the visit.

- vi. The committee will fill up the Part-II of the format and will submit duly approved Part-I and Part-II of the format together to the DG, CSIR for perusal/consideration.

Further, the tour report and draft press release wherever applicable, of all deputed officers/scientists of the labs may invariably be forwarded to CSIR without fail.


10/12/2019
(C. Shyam Sunder)
Administrative Officer

To:
Chairman/Members of the Committee

Copy to:

1. Director / COA office
2. The Director, CSIR-CLRI, Chennai
3. All other Sections/Divisions through Daily Bulletin